

SCACAA Executive Board Meeting
December 7, 2018
Livestock Poultry Health, Columbia

Officers/District Directors/Committee Chairs Present: Bryan Smith, Jeff Fellers, Amber Starnes, Morris Warner, Lee VanVlake, Brian Beer, Justin Ballew, Terasa Lott, Cassie Lemaster, Ryan Bean (WebEx), Zack Snipes (WebEx), David DeWitt (WebEx), Parker Johnson (WebEx), Lindsay Craig (WebEx call), Amy Dabbs (WebEx), Jordan Franklin (WebEx), Patricia Whitener (WebEx), Kerrie Roach (WebEx), Amy Dabbs (WebEx), Zack Snipes (WebEx call)

Others Present: Mallory Dailey – (WebEx)

Call to order: President Bryan Smith called the meeting to order at 10:01 am.

Secretary's Report: Terasa Lott, Secretary

- Minutes from the August 2018 board meeting were distributed via email prior to this meeting. Ashley Burns' name was corrected, as well as attributing Jordan Franklin to the Hort & Turfgrass rather than Justin Ballew. A motion was made (Lee) that the minutes be accepted. Motion seconded (Morris). No discussion. Minutes were approved.
- SCACAA website has been updated as well as officer and committee chair information with national.
- Membership Drive (sent to Terasa by Alana):
 - o 52 returning
 - o 12 new
 - o 6 late
 - o \$4101.63 total payout

Treasurer's Report: Justin Ballew

- Checking Account Balance – \$32,107.70
- Edward Jones – 12,768.69
- Millie and Justin working on Foundation Account. Everything else has been transitioned. Has new debit card – need a few days notice if needed.

Committee Reports:

- Administrative Skills - Charles Davis, contacted by national committee chair to confirm contact info.
- Ag Issues & Public Relations - Trish DeHond, no report
- Early Career Development -Derrick Phinney, no report..
- Teaching & Educational Technologies - Parker Johnson, no report
- Econ & Community Development -Brian Beer, no report
- Agronomy & Pest Management - Jay Crouch, no report
- Animal Science-Amber Starnes, no report
- Hort & Turfgrass - Jordan Franklin, no report
- NR & Aquaculture - Ryan Bean, Woodland Series: no report
- Sustainable Ag - Kerrie Roach: CFSA Conference in Durham went really well. She encourages new agents to attend next year. There are scholarships to attend through SARE. SC SARE just had their advisory meeting and is planning to focus on soil health for 2019. Kerrie is working with a few agents and multiple organizations to set up a 'one-stop-shop' webpage where any type (conventional, sustainable, organic, etc.) of commercial fruit and/or vegetable training in SC can be listed. She will keep us abreast of the progress.
- 4-H & Youth - Patricia Whitener, emailed to Terasa (see attached documents) – need sponsorship for

4-H Engineering Challenge which has numerous ag skills incorporated. Inquired as to how to request from SCACAA. Bryan and Briann responded a written request is needed.

- Communications: Vicky Bertagnolli, no report
- Professional Excellence - Amy Dabbs – no report other than national poster committee has not met to give dates for 2019. Should be meeting soon and will email to membership. Needs to double check with Dr. Dobbins about support.
- Public Relations - vacant
- Recognition & Awards - Jeff Fellers – AA and DSA votes have been tallied. More votes using Qualtrics – approximately 55 votes. 2 DSA and 2 AA. DSAs - Lee VanVlake and Jonathan Croft. Zack Snipes and Kim Morganello are AAs. Applications need to be in by Jan 15. Association helps with travel.
- Scholarship - Cassie LeMaster, no report
- Search for Excellence - Alana West, no report
- Life Member - Cory Tanner, no report
- NACAA Diversity - vacant
- Nominating - Lee Van Vlake, - hold to old business
- Association Policy - Lee Van Vlake, new business with Brian Beer
- AM/PIC- Morris Warner - will share proposals in New Business
- AM/PIC Fundraising - Alana West, no report. Cattleman’s Association did approve the request. Unsure of amount at this time. The letter did not go to Morris.
- Old Business
 - MOU for SCACAA and SCAE4-HA – no report
 - Communications Award Certificate Template – has not been received
 - Public Relations Chair Replacement – would like to open up to nominations to the board. No nominations from the floor. Terasa will send membership list. Get recommendation to Bryan so he can put in place as soon as possible.
 - NACAA Diversity Chair Replacement – Lee asked Joe Varn. He is willing to serve. This can be appointed. Bryan confirms appointment.
 - Policy – several discussions last year regarding board meetings, role of executive board, voting rights, etc. Lee and Brian Beer have been discussing. At this time, no changes recommended. Article 6, section 1 of bylaws clearly defines who makes up executive board. Executive board is officers and district directors. Brian stated he does not want to discourage committee chair participation. Amy expressed this does need to change to that committee members can vote. If a change were to be made, the proposed change would have to be brought to membership at least 30 days before Am/PIC business meeting. The potential issue with allowing committee chairs to vote is the number would be larger than the elected officers, directors, and immediate past president. Morris shared committee reports allow the opportunity to share about potential issues and then the board can consider and act. Lee stressed important to thoroughly think through before making any change. A change would mean we no longer mirroring the national model. Bryan thanked Lee and Brian for their work.
- New Business
 - AM/PIC proposals – Best Western Plus or Madren Center (See attachments provided by Morris)
 - Best Western Plus Option (handout)
 1. Best Western Plus room fee 89(includes breakfast) a night and facility fees waived with \$2000 or more in food. See handout for specifics. Lee suggested moving communication banquet to Thursday lunch. Other awards would be at the banquet. Tours not yet established but will take into consideration.
 2. Transportation would likely use Tiger Busses at approximately \$1400. They charge by the hour, not by the mile. \$55 per hour.

3. Banquet – mid-level meal is \$34.95
 4. Grand Total Estimate – 8,668,45
- Last year's total budget was - 8100.00. Profit was \$7,000.00
- Madren Center Option (handout)
 1. Room Rate \$125 (hospitality \$145) does not include breakfast but have been added to totals for comparison purposes. See handout for specifics.
 2. Tiger Busses - \$1400
 3. Bar package would increase cost – 11.25 per head – about \$1400
 4. Banquet – 18.49 per person
 5. Grand Total Estimate - \$12,813.60
 - Patricia asked if we thought there was a justification to spend the extra to be at Madren. Morris presented 2 additional options.
 1. Madren Center but with some offsite options
 1. Offsite for board meeting. Room at CU no charge. Parking should be available since school will not be in session.
 2. Social at T.Ed. Garrison. Can use busses. Cost is reasonable. Can bring in own alcohol but must hire bartender and a police officer. Could do a meal but historically have not.
 3. Grand Total Estimate – 10,141.75
 - Zack and Patricia expressed liking this option.
 1. 4th option tailgate option – breaks away from tradition. Move social to Thursday and go to baseball game which is 6:00 PM. Banquet would need to be moved to Wednesday. Tours would be Thursday.
 2. Again offsite options to keep cost down
 3. Lodging at Madren as well as banquet
 4. Grand Total Estimate - \$10,246.75
 - Brian asked if we could have this option but stay at Best Western. Morris said doing banquet there would meet the \$2,000 minimum. Positive comments from those joining via WebEx.
 - Best Western has requested to be notified by Monday.
 - Morris has already booked P&A rooms – just has to cancel if we don't go with that option.
 - Mallory shared advantages of Madren Center in terms location/traffic. Bryan said we should choose based on facilities.
 - Need to notify National Chair and Vice Chair if we change banquet.
 - General consensus is the option with the baseball tailgate. Lee make a motion to encourage chair to commit to lodging at Best Western with option 4. Justin seconds. Discussion: can stick with P&A Wednesday but use Best Western on Friday. Morris said just use Best Western if staying there. Lee asked about including a campus tour. Ryan commended Morris on getting the info together. He asked if we could use Hendrix or Watt Family Innovation Center on campus. Morris would have to check pricing. Patricia suggested Life Science Building. Morris said facilities is the one that were assigned based on numbers. Motion carries.
- Buyways registration – Justin has not pursued any further. The Association can use Eventbrite.
 - Extension Conference – Dr. Dobbins has discussed re-instating an Extension Conference that includes Association meetings. No further details available at this time. Lee stressed we would need to thoroughly explore deadlines and requirements if that pans out. Bryan suggested he would want to hold in winter. Morris shared that we include professional development and this could potentially be lost if we must have our meeting in conjunction. Brian said some other

states use this model. Kerrie said NC is an example held in late Nov/December. Justin asked what an Extension Conference encompasses. It has traditionally included some general sessions and breakout sessions to choose from. If this happens, we may not receive money for the banquet. How would this affect 4-H Association? Patricia thinks the morale is low for 4-H Association Meetings and the group may not be open to change.

- Lee said we will pick someone to represent the southern region in 2020 as Southern Region Director. Asks group to consider Brian Beer for this.
- Future Meeting Dates (all 10:00 am – 12:00 noon):
 - Thursday, February 28, 2019, LPH
 - Wednesday, May 15, 2019 (AM/PIC location)
 - Tuesday, June 18, 2019, LPH
 - Thursday, September 26, 2019, LPH
- Adjourn – Bryan Smith

Adjourn: A motion was made to adjourn (Lee). Motion seconded (Justin). With no additional business, the meeting was adjourned at 11:42 am.

Meeting recording at:

<https://clemsn.webex.com/webappng/sites/clemson/recording/b404c709ffb542adb84e1e7699f26dd0>

SCACAA Board Meeting

4-H Youth Development Report
Patricia Whitener, 4-H Extension Agent
Greenville County

Friday, December 7, 2018

Statewide Events and partnerships:

- Livestock Knowledge College @ T.Ed Garrison Cattle Complex 9:30-3pm
- Junior Weekend/Presentations contest Feb.8-10, 2019 @ Camp Bob Cooper
- Senior weekend/Presentations March 1-3, 2019 @ Camp Bob Cooper
- 4-H Engineering Challenge Saturday March 30, 2019 @ SC State Fairgrounds
Need all hands on deck for securing sponsorships! Please share with your stakeholders!
<https://www.eventbrite.com/e/4-h-engineering-challenge-2019-registration-53053873564>

South Carolina 4-H Engineering Challenge



Help us #InspireKidstoDo by supporting our 2019 South Carolina 4-H Engineering Challenge through a financial sponsorship! The event will be held on Saturday, March 30, 2019 from 9AM to 3PM and for youth ages 5-18 years of age. The SC 4-H Engineering Challenge began in 2012 and has grown to approximately 250 youth competitors annually! Youth that participate in this event report increased confidence and knowledge in science skills. All sponsor and exhibitor information must be received prior to March 1, 2019 to be included in printed materials. To donate or sponsor this event, please contact Dr. Ashley Burns directly (taberp@clermson.edu or 404-580-7984) or complete our online registration: <https://goo.gl/44zWU6>

Sponsorship levels

Benefit ¹	Awards Sponsor (\$100)	Lunch Sponsor (\$250)	Premier Sponsor (\$2,000)	STEAM Fair Exhibitor (\$50 ²)
Name/logo printed in program	X	X	X	X
Name/logo displayed in relevant area	X	X	X	
Name/logo displays throughout event ³			X	
Name announced during the event	X	X	X	
Opportunity to give brief remarks at the event			X	
Exhibit space			X	X
Lunch & T-shirt for up to 3 people			X	X

¹Sponsor's information must be received by March 1, 2019 to be included in printed materials.

²Nonprofit organizations are exempt from this fee, as well as any group that is not able to afford this expense.

³Additionally, company banners are welcome to be displayed where this option is denoted.

Awards Sponsor \$100

By sponsoring the awards, you or your company's name/logo will be displayed in the awards area, announced in the event's ceremony, and printed in the event's program.

Lunch Sponsor \$250

By sponsoring the lunch, you or your company's name/logo will be displayed in the lunch area, announced in the event's ceremony, and printed in the event's program.

Premier Sponsor \$2000

Being a premier sponsor, you or your company's name/logo will be prominently displayed at the event and printed in the event's program. You will be invited to give brief remarks in either the welcome and/or the closing ceremony (as desired) and provided space for a booth in the STEAM Fair.

STEAM Fair Exhibitor \$50

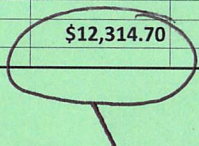
For individuals, companies, or groups that would be interested in #InspiringKidstoDo through a hands-on or interactive exhibit at our STEAM Fair, select this option. You will be provided with an 8-foot table for display, as well as lunch and a t-shirt for up to 3 people. Nonprofit organizations are exempt from this fee, as well as any group that is not able to afford this expense. We are charging this fee to offset event and rental expenses. Use the promotion code: NONPROFIT to register free of charge. Contact Katie Burch (korishe@clermson.edu) with questions about the STEAM Fair.

BEST WESTERN PLUS 2019 AM/PIC Proposal									
Room Rate \$89 per night includes Breakfast, Facility fees waived with \$2000.00 or more food									
Date/Time	Facilities Description	cost	Meals	Cost	Alcohol	Cost	Transportation	Cost	
Wednesday , May 15, 2019									
10:00-12:00	Board Meeting SCACAA	1/4 Ballroom Room		\$0.00		\$0.00		0.00	0.00
		Microphone		\$50.00					
		Projector& Screen		\$75.00					
		Podium							
10:00-12:00	Board Meeting SCAE4-HA	1/4 Ballroom Room		\$0.00		\$0.00		0.00	0.00
		Microphone		\$50.00					
		Projector& Screen		\$75.00					
		Podium							
Lunch on your own									
Registration 1:30PM									
		1/2 Ballroom Room		\$0.00					
General Session 2:00-4:00									
		1/2 Ballroom		\$0.00					
		Microphone		\$50.00					
		Projector& Screen		\$75.00					
		Podium		\$50.00					
Social - 5:00pm									
				\$0.00		Bartender		100.00	
						100 Tickets @5.00		500.00	
						cash bar			
Daily Totals				\$425.00		\$0.00		600.00	0.00
									\$1,025.00
Thursday, May 16, 2019									
Hot Breakfast included with Hotel									
8:00 -12:00 Tours							3 tiger Transit CAT Buses	1,480.00	
Lunch									
			Box Lunch (10-12)	\$960.00					
General Sessions 1:30-4:00									
		1/2 Ballroom		\$0.00					
		Microphone		\$0.00					
		Projector& Screen		\$0.00					
		Podium		\$0.00					
Banquet 6:00									
		1/2 Ballroom	Dinner 100@34.95	\$0.00	\$3,495.00				
Awards 7:00									
		Microphone	9% Sales Tax	\$50.00	\$314.55				
Auction 8:00									
		Projector& Screen	22% Gratuity	\$75.00	\$768.90				
		Podium		\$50.00					
Bar									
						Bartender		100.00	
						Tickets \$5.00			
						Cash			
Daily Totals				\$175.00	\$5,538.45			100.00	1,480.00
									\$7,293.45
Friday, May 17, 2019									
Hot Breakfast included with Hotel									

General Session	1/2 Ballroom									
	Microphone	\$50.00								
	Projector& Screen	\$75.00								
	Podium	\$50.00								
SCACAA 10:00-12:00	1/4 Ballroom									
	Microphone	\$0.00								
	Projector& Screen	\$0.00								
	Podium	\$0.00								
SCAE4-HA 10:00-12:00	1/4 Ballroom									
	Microphone	\$50.00								
	Projector& Screen	\$75.00								
	Podium	\$50.00								
Daily Total		\$350.00		\$0.00		0.00		0.00	\$350.00	
Sub Totals		\$950.00		\$5,538.45		700.00		1,480.00		
Grand Total		\$8,668.45		\$8,668.45						

MADREN CENTER 2019 AM/PIC Proposal									
Room Rate \$125-145 per night at Martin Inn (Hospitality Suite is \$145)									
Date/Time	Facilities Description	cost	Meals	Cost	Alcohol	Cost	Transportation	Cost	Daily Total
Wednesday , May 15, 2019									
10:00-12:00	Board Meeting SCACAA	Exec Board Room		\$275.00		\$ -	0	0	
		Microphone		\$0.00					
		Projector and screen		\$0.00					
		Podium							
10:00-12:00	Board Meeting SCAE4-HA	Small Board Room		\$275.00		\$ -	0	0	
		Microphone		\$0.00					
		Projector							
Lunch			On Your Own						
General Session/Registration 2:00-4:00	Auditorium Room	\$600.00							
	Microphone	\$50.00							
	Projector								
Social - 5:00pm @ Madren Center					bar package of 11.25 per person	\$ 1,125.00			
					Bartender	\$ 160.00			
Daily Totals		\$1,200.00		\$ -			1285	0	\$2,485.00
Thursday, May 16, 2019									
8:00 -12:00	Tours		Breakfast (70)	\$ 517.30			3 tiger Transit CAT Buse	1,480.00	
			Mini Continental \$7.39 per person						
Lunch			\$14 per person	\$ 1,120.00					
General Sessions 1:30-4:00	Auditorium Room	\$600.00							
Banquet 6:00	Ballroom A&B	\$1,000.00	Create Your Own Itali	\$ 1,849.00	bar package of 11.25 per person (10	\$ 1,125.00			
Awards 7:00	Screen	\$50.00	\$18.49/person (100)		Bartender	\$ 160.00			
Auction 8:00	Sound	\$50.00			additional bartender	\$ 160.00			
Bar									
Daily Total		\$1,700.00		\$ 3,486.30		\$1,445.00		1,480.00	8,111.30
Friday, May 17, 2019									
Breakfast			Breakfast (70)	\$ 517.30					
			Mini Continental \$7.39 per person						
General Session	Ball Room	\$500.00							
	Microphone	\$50.00							
	Projector	\$0.00							
	Podium	\$0.00							
	Screen	\$50.00							
SCACAA 10:00-12:00	1/3 Ballroom	\$500.00							
	Microphone								
	Screen								
SCAE4-HA 10:00-12:00	1/3 Ballroom	\$500.00							
	Microphone	\$50.00							
	Screen	\$50.00							
Daily Total		\$1,700.00		\$ 517.30			0	0	

Sub totals: (3 day)	\$4,600.00	\$ 4,003.60	\$ 2,730.00	\$ 1,480.00
15% Discount off of Facilities	\$690.00		7% sales tax \$ 191.10	
Total:	\$12,314.70		\$ 2,921.10	



12,813.60
15% discount on facilities

move some off site

MADREN CENTER 2019 AM/PIC Proposal									
Room Rate \$125-145 per night at Martin Inn									
Date/Time	Facilities Descrip	cost	Meals	Cost	Alcohol	Cost	Transportation	Cost	Total Daily Cost
Wednesday, May 15, 2019									
10:00-12:00	Board Meeting SCACAA	P&AS Rm A103 holds 50 people		\$0.00		\$0.00		\$0.00	
10:00-12:00	Board Meeting SCAE4-HA	P&AS Rm A105 holds 32 people		\$0.00		\$0.00		\$0.00	
Lunch on your own									
Registration 1:30PM	P&AS Auditorium			\$0.00			Tiger Transit	\$220.00	
General Session 2:00-4:00	P&AS Auditorium			\$0.00					
Social - 5:00pm Cattle Complex		\$400.00	\$12/person	\$960.00	Bartender/Cop/Alcohol	\$350.00			
Daily Totals		\$400.00		\$960.00		\$350.00		\$220.00	\$1,930.00
Thursday, May 16, 2019									
Breakfast 8:00 -12:00 Tours				\$ 517.00			3 tiger Transit CAT Bu	1,480.00	
Lunch					\$14/ head	\$1,120.00			
General Sessions 1:30-4:00	Bell Auditorim	\$0.00							
	Microphone	\$0.00							
	Projector	\$0.00							
	Podium	\$50.00							
Banquet 6:00	Ballroom	\$1,000.00	Create Your Own Italian Buffe	\$ 1,849.00	bar package of 11.25 per person (10	\$ 1,125.00			
Awards 7:00	Microphone	\$50.00	\$18.49/person (100)		Bartender	\$ 160.00			
Auction 8:00	Screen	\$50.00			additional bartender	\$ 160.00			
	Podium	\$0.00			7% sales tax	\$78.75			
15% Discount off of Facilities		-\$165.00							
Daily Total		\$985.00		\$2,366.00		\$2,643.75		\$1,480.00	\$7,474.75
Friday, May 17, 2019									
Breakfast				\$ 517.00					
9:00 am General Session	P&AS Auditorium						Tiger Transit	\$220.00	
	Microphone	\$0.00							
	Projector	\$0.00							
	Podium	\$0.00							

Tailgate Option
Room Rate \$125-145 per night at Martin Inn

Date/Time	Facilities Description	cost	Meals	Cost	Alcohol	Cost	Transportation	Cost	Daily Total
Wednesday, May 15, 2019									
10:00-12:00	Board Meeting SCACAA	P&AS Rm A103 holds 50 people		\$0.00		\$0.00			
10:00-12:00	Board Meeting SCAE4-HA	P&AS Rm A105 holds 32 people		\$0.00		\$0.00		\$0.00	
Lunch on your own									
Registration 1:30PM	P&AS Auditorium	\$0.00					Tiger Transit	\$220.00	
General Session 2:00-4:00	P&AS Auditorium	\$0.00							
	Microphone	\$0.00							
	Projector	\$0.00							
	Podium	\$0.00							
Banquet 6:00	Ballroom	\$1,000.00	Create Your Own Italian Buffet	\$ 1,849.00	bar package of 11.25 per person (100)	\$ 1,125.00			
Awards 7:00	Microphone	\$50.00	\$18.49/person (100)		Bartender	\$ 160.00			
Auction 8:00	Screen	\$50.00			additional bartender	\$ 160.00			
	Podium	\$0.00							
15% Discount off of Facilities		\$150.00			7% sales tax	\$78.75			
Total:		\$850.00			Total	\$1,203.75			
Daily Totals		\$950.00		\$1,849.00		\$1,523.75		\$220.00	\$4,542.75
Thursday, May 16, 2019									
8:00 -12:00	Tours		Breakfast	\$ 517.00			3 tiger Transit CAT Buses	1,480.00	
Lunch				\$960.00					
Tours									
Social: Baseball Game	Tents/Chairs	\$900.00	Meal (\$12)	\$ 960.00	Beer & Wine	\$ 150.00			
Daily Total		\$900.00		\$2,437.00		\$150.00		\$1,480.00	\$4,967.00
Friday, May 17, 2019									
Breakfast			Breakfast - Catered	\$ 517.00					
General Session	P&AS Auditorium						tiger transit	\$220.00	
	Microphone	\$0.00							
	Projector	\$0.00							
	Podium	\$0.00							
SCACAA 10:00-12:00	P&AS Rm C127	\$0.00							

	Hold 63 people								
SCAE4-HA 10:00-12:00	P&AS Rm F150 Hold 41 people	\$0.00							
Daily Total		\$0.00	\$517.00	\$0.00	\$220.00	\$737.00			
Grand Total		\$10,246.75							
Possible Additions:	Breakfast (70) Mini Continental \$7.39 per person	\$ 517.30	on Thursday/Friday Morning						