

**SCACAA Board Meeting**  
**September 26, 2019**  
**Livestock Poultry Health, Columbia**

Attendance: Morris Warner, Justin Ballew, Terasa Lott, Bryan Smith, Ryan Bean, Jonathan Croft, Alana West, Trish DeHond, David DeWitt, Cassie LeMaster

**Call to Order** – Morris Warner called meeting to order at 10:02. Motion to approve Jonathan, second Justin. Motion carries.

**Secretary's Report** – Terasa Lott – Minutes were distributed by email. Motion to approve Jonathan, second Justin. Motion carries.

**Treasurer's Report** - Justin Ballew – All National Meeting travel has been paid in amount of \$4174. Checking account balance is \$38,964.09 and Edward Jones account is \$12,930.95. Justin hasn't checked the Foundation account recently. Motion accept Bryan. Second Jonathan. Motion carries.

**Committee Reports** (note that new chairs take office September 13, 2019)

- Administrative Skills - Charles Davis – no report
- Ag Issues & Public Relations - Trish DeHond – no report
- Early Career Development - Derrick Phinney – no report
- Teaching & Educational Technologies - Parker Johnson – no report
- Ag Econ & Community Development - Brian Beer – no report
- Agronomy & Pest Management - Jay Crouch – no report
- Animal Science - Amber Starnes – no report
- Hort & Turfgrass - Jordan Franklin – no report
- NR & Aquaculture - Ryan Bean – no report
- Sustainable Ag - Kerrie Roach – no report
- 4-H & Youth - Patricia Whitener – (sent in report):
  - Educational Program poster presented at NACAA by Oconee County 4-H Agent.
  - 4-H has rolled out new online volunteer & membership management system.
  - Currently in the process of selecting from applicants and conducting interviews for Cherokee County 4-H agent.
  - Welcome new agents in Saluda County, Lauren Black, Richland County, Rosemary Martin-Jones and Charleston County, Savannah Weeks.
- Communications - Sarah Scott – Bryan Smith stated Lee Van Vlakte working with Sarah to ensure she has the necessary information
- Professional Excellence - Amy Dabbs – no report
- Public Relations – Kim Morganello – no report
- Recognition & Awards - Jeff Fellers – no report
- Scholarship - Cassie LeMaster – no report

- Search for Excellence - Zachary Snipes (sent in report) - I will do my best to notify the committee chairs of their award responsibility when I receive word from NACAA. I know there was lots of confusion last year so I will stay on top of it and try to make it easier for the person serving this role in the future.
- Life Member - Matthew Burns – no report
- Nominating - Bryan Smith – no report
- Association Policy - Bryan Smith – The policy manual was sent electronically with adjustments needed. Bryan added a section on committee chair award responsibilities into the policy manual. Alana motions that in addition, the responsibilities be added to the duties as well and a statement added that chairs are responsible for checking for submissions. Second by Justin. Motion carries.
  - AM/PIC - Alana West – defer to later on agenda
  - AM/PIC Fundraising - Zachary Snipes – Alana state she gave Zack the necessary fundraising information/documents.

## Old Business

- NACAA – 2019 AM/PIC Report – Morris Warner – Morris reports it was a good group and a good meeting. Morris, Bryan, and Lee were Voting Delegates.
- NACAA Agent Reimbursements: Justin Ballew – Point of clarification from Bryan. There was a miscommunication on email to national finalists indicating \$600 reimbursement but should have been \$500 according to previous minutes. Email had already been sent when they submitted for reimbursement. Discussion amounts for DSA/AA and national finalists should be equal. Justin motions we reimburse DSA/AA and national finalists at \$600 each. Jonathan seconds. Bryan asks if we consider not having an amount set. Justin amends motions to remove the dollar amount. The new motion is for the same amount with the amount depending on fund availability. Jonathan seconds. Motion carries.
- DSA and AA: Lee Van Vlake and Jonathan Croft (DSA). Zack Snipes and Kim Morganello (AA). Kim had special permission to not attend for medical reasons. Approved by national.
- Nat'l finalists: Justin Ballew and Parker Johnson
- Voting Delegates: Morris Warner indicated will not be submitting for reimbursement.
  - Bryan Smith and Lee Van Vlake
- May 2020 Extension Conference – Alana West – Brian Callahan and Millie Davenport are in charge along with a few others participating. Alana is representing

SCACAA. Janine Sutter is contact for SCAE4-HA but will not be attending the conference. Anjanette Washington is contact for SCAEAP. Conference will begin for Extension only at approximately 1:00 PM and will include interactive session with Kinston Griffin. Tuesday will be speakers, lightning rounds, etc. Admins join at 1:00 PM. Tuesday evening is reception/poster session with Susan Guynn in charge of the scholarship. Alana will let Amy know we will need to work with her on posters.

Banquet Tuesday evening but no awards give due to high dollar speakers. Field Ops will pay for Wednesday breakfast or lunch for awards IF all 3 associations are involved. Our board meeting will have to be prior to that. Awards could be quite lengthy if all at one event. Logistics of travel may be an issue for awards given at a morning event. Breakfast for formal awards followed by business meeting and regional reps with then lunch with communication awards and Chip Blalock. The only option for an auction would be at lunch Wednesday. Board meeting will be Monday at 10:00 AM. Jonathan asks Alana to see if blocks of room can begin on Sunday night. Alana will check on hospitality room as it relates to block rate. Point of information from Bryan. Bryan relays that Heather asked him for SCACAA/NACAA award information at the request of Dr. Belli. Bryan responded noting these are external to Clemson.

### **New Business**

- Policy Issues – Bryan Smith - Discussed earlier in the meeting. Awards responsibilities for chairs list made by Bryan. 2019-20 policy chair will update Policy Manual.
- Nominations for Southern Region Vice Chair for 2020  
This is a 4 year commitment. Jonathan nominates Brian Beer with second from Alana. Motion carries pursuant to his acceptance.
- Membership Drive – Terasa Lott – Terasa relays it is time for our membership drive. The group decides to use Eventbrite due to the convenience. Justin requests we keep Eventbrite open until Feb. 1 although the link will come down January 1, 2020. Justin motions we change late fee in policy manual from \$10 to \$30. Second by Jonathan. Motion carries. Alana will see if she can transfer the event to Terasa.
- Association Audit – Morris asked Jonathan to chair this. Jonathan asked Sarah Scott and Joe Varn to assist. They will coordinate with Justin.

- Board Meeting Dates for Year
  - Wednesday, December 4 at 10:00 AM (LPH)
  - Monday, February 17 at 10:00 AM (LPH)
  - Monday, May 11 at 10:00 AM (Madren Center)
  - Business meeting Wednesday, May 13 (Madren Center)
  
- Adjourn – Morris Warner – Motion to adjourn by Bryan. Second Alana. Motion carries. 11:05 AM.