



# STAFF SENATE

## MEETING NOTES

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Date: January 13, 2022

Time: 2:30 PM

Location: Zoom

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ATTENDEES: CJ Smith, Melinda Fischer, Cassi Bowen, Holly Stone, Ann Marie Alexander, Jake Anderson, Jeff Anthony, Michael Atkins, Christy Babb, Kristi Baker, Donna Duncan, Jessica Gray, Janet Greenlee, Glynis Hance, Sam Hoover, Tenneil James, Alisha Johnson, Lili Klar, John Kozlowski, Kristen Lawson, Donnie Lloyd, Mary Erin Morrissey, Ezra Munn, Beth Newton, Ross Phillips, Janeen Putman, Ryan Real, Victoria Roberts, Sue Whorton, Harolynn Williams

1. President CJ Smith called the meeting to order at 2:31pm
  - a. Welcome introduction and recognition of guests
2. APPROVAL OF MINUTES: Minutes approved as distributed
3. OPEN COMMENT PERIOD
  - a. None
4. SPECIAL ORDERS OF THE DAY
  - a. Staff Service and Milestones Recognition – Melinda Fischer presented
  - b. EVP Tony Wagner – COVID Updates
    - i. Health and safety
      1. South Africa surge is declining rapidly after large Omicron spike
      2. South Carolina surge expected to peak late January
      3. Campus mitigation strategies include vaccine opportunities and required face coverings and testing. Positive and exposed students are being directed to return home (or alternative location.)
      4. Monitoring the impact on employees
      5. Classes started yesterday. Communication to employees have encouraged supervisors to be flexible. If staff are not encountering flexibility around COVID-related issues they need to notify HR.
      6. A limited number of KN95 masks will be available to instructors, advisors and other frontline workers from 7:30 a.m. through 4:30 p.m. starting on Tuesday, Jan. 11 from the main desk in Vickery Hall. An additional limited number of masks will be available again starting Tuesday, Jan. 18. After Jan. 11, please call the front desk at Vickery Hall at 864-656-3022 to confirm they still have a mask available prior to dropping by.
    - ii. Winter weather advisory
      1. Will be monitoring the situation and communicating as needed.
  - c. Provost Jones & Lee Gill – President's Social Justice & Equity Report Update
    - i. 130 people made up the Social Justice and Equity Taskforce from 10 areas around the University
    - ii. President Clements has received the report and we now have the green light to start implementing the plan.
      1. Recommendations are on the website:  
<https://www.clemson.edu/inclusion/council-for-diversity-and-inclusion/social-justice-equity-task-force.html>



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- iii. Clemson Elevate will replace Clemson Forward as the Strategic Plan for the University
  - 1. DEI aspects of the strategic plan
  - 2. Clemson Elevate to be approved at July BOT
- iv. Anyone wanting to get involved, contact Dr. Lee Gill directly
- d. Kendra Stewart-Tillman – Strategic Inclusive Excellence Certificate Updates
  - i. The program does support the Clemson Elevate plan in supporting diverse and supportive work environments
  - ii. Helps develop skills needed for advancing equity, diversity, and inclusion
  - iii. Open to faculty, staff, and graduate student employees
  - iv. Three semester experience
    - 1. Semester One: 101 Core Workshop and 3 elective workshops
    - 2. Semester Two: 201 Core Workshop, 2 elective workshops, and one elective experience
    - 3. Semester Three: 301 Core Workshop, 2 elective experiences, and a capstone campus action project
  - v. Register in Tiger Training; contact [siec@clemsun.edu](mailto:siec@clemsun.edu) with questions

## 5. REPORTS

- a. Treasurer’s Report – Holly Stone
  - i. Vending: \$ 3,919.54
  - ii. Operating: \$ 4,618.20
  - iii. Travel: \$ 100.00
- b. Standing Committees
  - i. Activities – Co-chairs: Jake Anderson, Donnie Lloyd
    - Next Senate Blood Drive will be on Valentine’s Day; encouraging participation due to huge nationwide shortage
    - Staff Degree Attainment Recognition Lunch will be April 6
  - ii. Communications – Chair: Ryan Real, Victoria Roberts
    - Discussed Newsletter that will go out Feb 10<sup>th</sup>; a call out for submissions will be sent next week. Items so far:
      - a. Clemson Champion—looking at Athletics groundskeepers
      - b. Valentine’s Day Blood Drive
      - c. Highlighting new intake form on the website
      - d. Recurring Library features
      - e. Highlight new Senator Harolynn Williams
    - Senator headshots on Contact Us page
      - a. We will be asking Senators if they would like their new headshot included (they will be given an opportunity to provide an alternate professional headshot or decline to have a picture featured)
    - Colby Lanham is now the University Relations liaison on the committee
  - iii. Membership – Co-Chairs: Kristen Lawson, Melinda Fischer
    - Bylaw updates (see New Business)
    - Elections are gearing up
      - a. Will start the Officer elections



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- b. General election information will follow officer elections
- iv. Welfare – Co-chairs: Jeff Anthony, Alisha Johnson
  - Executive Committee voted to change the name of the committee from Policy & Welfare Committee to “Welfare Committee”
  - Pursuing Auburn’s Faculty/Staff child tuition discount of 50%. Working with Monique Everroad, Jamie Byrne, and Angie Leiding on moving forward.
  - Working with Tina White on departmental nominations and getting staff recognition at other athletic events besides football.
  - Working with Michelle Cato on faculty/staff retirement benefits. She reports that benefits are the same between faculty and staff unless the faculty is emeritus (for example, emeritus staff keep their employee email.)
  - Autonomous vehicle updates will be coming. Jeff working with PATS. Vehicles will be available for staff use around campus to help alleviate some parking issues.
  - Juneteenth Resolution finalized. Commission on Black Experience and Matthew Jordan at CUSG are looking at it to offer their support.
- v. Scholarship – Co-chairs: Janeen Putman, Holly Stone
  - Collectible Update
    - a. Went back to President Barker to get high resolution images for the wood cutting. Not sure if the high resolution will work for wood cuts. Alternative options include acrylic.
    - b. Mock-up is with Dr. Barker for his approval
    - c. Looking at doing pre-orders and selling in time for May graduation
    - d. Working with Dr. Knox to put together a Creative Inquiry for fall.
  - Looking at doing a Give Day campaign promotion
- vi. JEDI Committee – Co-chairs: Melinda Fischer, Sue Whorton
  - All goals, objectives, and action steps are set and in their draft form. Started looking into measurables. Sent draft to Dr. Altheia Richardson this week and will be meeting with her next week for feedback.
  - Next steps will be identifying performance periods, measures and those responsible for implementation
- c. University Committees/Commissions:
  - i. Committee on Committees – CJ Smith/Sue Whorton/Melinda Fischer/Jeff Anthony
    - No report
  - ii. Library Advisory Board – Kristi Baker
    - No report
  - iii. Parking Review Board – Jeff Anthony
    - No report
  - iv. Bookstore Advisory Committee – Lili Klar



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- No report
  - v. Accident Review Board – Ross Phillips (Michael Atkins)
    - No report
  - vi. Ombuds Committee – Sue Whorton/C.J. Smith/Melinda Fischer/Christy Babb
    - Quarterly meeting will be next Thursday
  - vii. Commission on the Black Experience – Mary Erin Morrissey
    - Working on faculty mentorship initiatives
    - CUSG student who was in the meeting reached out to offer support on our Juneteenth Resolution
  - viii. Commission on Women – Stacey Miller
    - No report
  - ix. Accessibility Commission – Beth Newton
    - Meeting February 8<sup>th</sup>
  - x. Veterans Commission – Alisha Johnson/Michael Atkins/Janeen Putman
    - Meeting next week
    - Got word the Commission Chair has taken a new role and so has stepped down from that position
    - Dave Sargent will be taking over as Chair
  - xi. LGBTQ+ Commission – John Kozlowski
    - No report
  - xii. Commission on Latino Affairs – Harolynn Williams
    - No report
  - d. President’s Report – CJ Smith
    - i. Remote Work Update
      - At General Counsel for review now; will then be sent to ELT and then State HR
      - Once approved, a pilot program will be rolled out
6. UNFINISHED BUSINESS AND GENERAL ORDERS
7. NEW BUSINESS
- a. Bylaws Update (Membership Committee)
    - i. Kristen Lawson moved to approve the updated Bylaws. Ezra Munn seconded. Motion was approved by majority vote.
  - b. Juneteenth Resolution (Welfare Committee)
    - i. Jeff Anthony moved to adopt the Juneteenth Resolution. Sam Hoover seconded. Motion was approved by majority vote.
  - c. Officer Elections
    - i. The nominations for officer positions for the 2022-23 year are open!
    - ii. Nominations for Vice-President, Secretary, and Treasurer will be accepted now through February 4<sup>th</sup> (5 days before the February Full Senate Meeting)
      - 1. Candidates have the option to address the Senate to request support for their candidacy at the February meeting. And officer elections will take place after the February meeting.
    - iii. Our Staff Senate Program Coordinator, Erin Fall, will send the candidate nomination form to the Staff Senate listserv after today’s meeting.
8. President CJ Smith adjourned the meeting at 3:42pm.



**ANNOUNCEMENTS:**

1. Executive Committee meeting: Location TBD – February 3<sup>rd</sup> at 2:00pm
2. Full Senate meeting: Location TBD – February 10<sup>th</sup> at 2:30pm