



CALL TO MEETING AND AGENDA

Date: June 8, 2021

Time: 10:30 AM

Location: Zoom

CALL TO ORDER – Welcome introduction and recognition of guests

1. APPROVAL OF MINUTES: May 11, 2021 – C.J. Smith
 - a. Ann Marie Alexander motioned, approved
2. SPECIAL ORDERS OF THE DAY
 - a. Recognition of Years of Service Milestones – Melinda Fischer
3. OPEN COMMENT PERIOD
 - a. John Kozlowski: Staff Senate badge shout out
 - b. Sam Hoover: ECE staff replacement and are adding six more positions, budget on target. CCIT has lost a good bit of staff and would like to refill positions, retention of good staff. C.J. has advocated and voiced concerns to executive leadership.
 - c. Sam Hoover: Android Mobile ID is now available
 - d. Chris Poole: PPE Store closing June 11th
 - e. Kristen Lawson: Flexible work schedule, no uniform policy? Decision from HR? From Deans or Supervisors?
 - i. Left up to each college/supervisor – working on hybrid work policy task force
 - f. Marshall Washburn: Team member input on supervisor annual reviews – C.J. to bring up to HR
4. REPORTS
 - a. Treasurer's Report – Holly Stone
 - i. Vending Funds \$329.27
 - ii. Operating Funds \$3,033.42
 - iii. Staff Senate Events Foundation Fund Balance \$9528.16
 - iv. Comments
 - Veteran's pins and Staff Rocks pins have been ordered from vending funds
 - Operating funds will have some unspent money from salary fringe
 - Found foundation fund that might be able to spend if we don't get vending funds
 - Melinda: Can we see the last time it was used? Holly going to check.
 - Ann Marie Alexander: Sharing Veteran's pins cost with faculty senate? Discussion came from the veteran's events being split with



multiple partners.

- b. Standing Committees
 - i. Activities – Co-chairs: Jake Anderson, Donnie Lloyd
 - Blood Drive June 7th
 - a. 33 units collected, highest since COVID
 - Military Appreciation Week in November
 - Emphasis pins were purchased by staff senate
 - First Responders & Public Safety Appreciation 2 weeks ago
 - Christy Babb added to group
 - ii. Communications – Chair: Ryan Real, Victoria Roberts
 - Summer I newsletter out, Summer II later this summer
 - More downloads than previous edition
 - iii. Membership – Co-chairs: Kristi Baker, Chris Poole
 - Staff Senate Retreat
 - a. Information out in the next few days
 - b. July 16th possible date
 - Name Badges
 - a. Arrived and Chris will work on delivery/pickup
 - Cecelia Jackson retiring
 - iv. Policy and Welfare – Co-chairs: Jeff Anthony, Alisha Johnson
 - State providing new guidance in the next couple weeks
 - Return to work caregiver information, task force addressing it
 - Supervisor training
 - Awards for staff template to make recognition easier
 - v. Scholarship – Co-chairs: Janeen Putman, Holly Stone
 - Letter to those currently contributing to the fund with a thank you and where the money goes
 - Megan working on flyers to encourage payroll deduction and get their children to apply for the scholarship
 - Possibility to pull staff members with dependents
 - vi. JEDI – Co-chairs: Sue Whorton, Melinda Fischer
 - 4 out of 12 focus goals, meet every 2 weeks to get things moving
- c. University Committees/Commissions:
 - i. Committee on Committees – C.J. Smith/Sue Whorton/Melinda Fischer/Jeff Anthony
 - ii. Library Advisory Board – Sara Hopkins
 - iii. Parking Review Board – Cecilia Jackson
 - iv. Accessibility Commission – Beth Newton
 - v. Bookstore Advisory Committee – Lili Klar
 - vi. Accident Review Board – Jeff Anthony
 - vii. Vending Committee – C.J. Smith
 - viii. Commission on Black Experience
 - ix. LGBTQ+ Commission – John Kozlowski
 - x. Veterans Commission
 - xi. Latino Affairs Commission – Kerri Kwist



- xii. Women's Commission – Melinda Fischer
- xiii. Ombuds Committee – Sue Whorton

d. President's Report – CJ Smith

- i. Ale Kennedy Chief HR Officer
- ii. Meeting with President Clements with Tony Wagner
- iii. Meeting with Tessa Byer, new Staff Ombuds
- iv. Staff Senate general meeting time and location change due to Madren Center funding issue, Phil Landreth helped identify space at ASC
 - Second Thursday each month, 2:30-4pm ASC 118
 - Hybrid meeting mode
- v. Faculty, Student, Staff Senate have been discussing place that all can use for future use
- vi. Fast track program coordinator position, will let know when position is posted on Tiger Talent
- vii. Reporting has changed to be through Tony Wagner to be in alignment with reporting through operations
- viii. Moving to Serrine Hall with larger office and meeting space
- ix. Meeting with faculty senate, HR and Tony Wagner monthly

5. UNFINISHED BUSINESS AND GENERAL ORDERS

6. NEW BUSINESS

a. Retired Staff Email Retention

- i. Faculty keep theirs, but for staff it is not automatic
- ii. If staff know to ask, they can keep it, must have supervisor approval
- iii. It would be equitable to automatically receive it once they leave
- iv. Sam brought up to CCIT leadership and they were going to look into it
- v. Can keep g.clemson
- vi. C.J. to bring before HR
- vii. Beth Newton will ask attorneys in the office, may fall under FOIA
- viii. Stacey Miller has requested for staff to keep it for business purposes, it is only for a year

b. Campus Rec – Snow Center Update On Policies

- i. Closed on Mondays, what are the policies?
- ii. During COVID, property was shut down from March-September
- iii. Extensive study with master planners and security & safety
- iv. Recommended access control at the gate with a private security company on the weekends, require Clemson ID to be on-site
- v. Only day they closed was that Monday (Memorial Day) was due to resources
- vi. Waiting on funding approvals for security costs in the future
- vii. Communicate hours through social media and the website
- viii. Employees are able to use the facility, need campus rec membership to rent items



7. ADJOURN

- a. John Kozlowski motion, Sam & Jake second, approved all

ANNOUNCEMENTS:

1. Executive Committee meeting: 6/29/2021, 9:00 AM, Zoom
2. Staff Senate Retreat: July 16th